



## Governance Monitoring Staff Report

To: **Honorable Mayor Seei and the Frisco City Council**  
Thru: **George Purefoy**, City Manager  
From: **Jason Gray**, Assistant to the City Manager  
CC: Curtis Hawk, A. Scott Young  
Date: 3/16/2001  
Re: 03/20/01 Governance Agenda

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This evening's Governance Agenda covers two items-the review of monthly reports and review of the minutes of the Joint Work Session with the Planning and Zoning Commission regarding housing diversity.

The following reports are in your packet for your review, using the new "Governance Monitoring Staff Report" memo format.

1. Monthly Tax Report
2. Building Permit Report
3. Development Services Project Update
4. Monthly Quadrant Report (Clean and Beautiful Report)
5. Fire Department Monthly Report
6. Police Crime Index Recap (to be distributed at City Council Meeting)

I hope that you will find the new memo format useful for your review of these reports.

In addition, you have asked me to recap the March 01, 2001 Joint Work Session meeting regarding housing diversity issues. At this meeting, the City Council reached a consensus on these issues:

- Pursue diverse product type for land slated for residential on comprehensive land use plan that is currently zoned agriculture
- Continue to pursue gaining open space for existing properties zoned SF-5; conduct research on existing SF-1, SF-2, and SF-3 that is ready for development but is not currently being developed and report back
- Establish diverse residential lot product in each of the high school feeder areas

- Continue to pursue quality residential development including: parks, sidewalks and special features
- Proactively implementation of the comprehensive land use plan as it relates to neighborhood centers and surrounding residential development
- Identify a) large segments of property that are most amendable to neighborhood centers with diverse residential product type surrounding the neighborhood center; and b) owners with contiguous properties who may be willing to work together to accomplish same
- Name open space as a separate zoning category – staff is already working on an overlay district to address this issue
- Initiate an incentive matrix in the near future to encourage these issues on which the Council is in consensus
- Quick hits: a) make the front yard/side yards setbacks consistent for SF-5, SF-4 and SF-3 – could see more developers ready to do SF-3; and b) do not require curbs and gutters on Residential Estate to bring down developer cost

Conversely, the City Council has not yet reached consensus on the following issues:

- Whether or not the smaller size lot creates workforce housing
- If floodplain is to be considered open space
- For zoning requests where staff is unsure of Council intent, present developer requests to the Council early in the submission process to allow debate on emerging issues and allow correction before the developer/staff invest time in pursuing a direction the Council will not support

In addition, you have asked that staff accomplish two tasks in regards to this issue:

- Calculate a true and accurate density against the area that is developed – bring back as an agenda item
- Staff to present a report at a Council meeting in May

Thank you for your consideration of this item, if I can be of any support, please contact me at 972-335-5551 x125 or by email at [jgray@ci.frisco.tx.us](mailto:jgray@ci.frisco.tx.us).

## Policy Governance Council Meeting Evalutation Schedule

Meeting Date	Policy Governance Evaluator
6/6/2000	Mayor Pro Tem Reveal
6/20/2000	Councilmember Nichols
7/4/2000	Deputy Mayor Pro Tem Downey
7/18/2000	Mayor Seei
8/2/2000	Councilmember Maso
8/15/2000	Councilmember Simpson
9/5/2000	Councilmember Osuna
9/19/2000	Mayor Pro Tem Reveal
10/3/2000	Councilmember Nichols
10/17/2000	Deputy Mayor Pro Tem Downey
11/7/2000	Mayor Seei
11/21/2000	Councilmember Maso
12/5/2000	Councilmember Osuna
12/19/2000	Councilmember Simpson
1/2/2001	Mayor Pro Tem Reveal
1/16/2001	Councilmember Nichols
2/6/2001	Deputy Mayor Pro Tem Downey
2/19/2001	Mayor Seei
3/6/2001	Councilmember Maso
<b>3/20/2001</b>	<b>Councilmember Osuna</b>
4/3/2001	Councilmember Simpson
4/17/2001	Mayor Pro Tem Reveal
5/1/2001	Councilmember Nichols

# COUNCIL MEETING MONITORING FORM

IN AN EFFORT TO CONTINUALLY IMPROVE ITS POLICY GOVERNANCE PROCESS, THE COUNCIL HAS DEVELOPED THIS FORM TO EVALUATE ITS PROGRESS. THE SCHEDULED COUNCILMEMBER EVALUATOR AT THE CONCLUSION OF EACH COUNCIL MEETING COMPLETES THIS FORM. THE EVALUATOR EVALUATES THE COUNCIL AS A WHOLE AND NOT INDIVIDUAL MEMBERS.

Today's date: 03/20/01

(Instructions: For questions numbered 1 - 4, use the following: **S** indicates Satisfactory, **NI** indicates Needs Improvement, and **UNS** indicates Unsatisfactory. For questions in number 5, use Yes or No.)

1. The Council was prepared for the meeting: ☐S ☐NI ☐UNS
2. The Council's time was appropriately spent on Ends as opposed to Means: ☐S ☐NI ☐UNS
3. Has each Councilmember been given and taken an adequate opportunity to participate in discussion and decision making: ☐S ☐NI ☐UNS
4. The Council's treatment of all persons was courteous, dignified and consistent: ☐S ☐NI ☐UNS
5. Did the Council adhere to its adopted governance style:
  - a. Emphasize outward vision: ☐Yes ☐No
  - b. Encourage diversity in viewpoints: ☐Yes ☐No
  - c. Exercise strategic leadership more than administrative detail: ☐Yes ☐No
  - d. Maintain clear distinction of Council and staff roles: ☐Yes ☐No
  - e. Utilize collective decision making: ☐Yes ☐No
  - f. Look to the future: ☐Yes ☐No

Evaluator's comments:

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Evaluator: Council Member Osuna

Signed: \_\_\_\_\_



## Governance Monitoring Staff Report

To: **Honorable Mayor Seei and the Frisco City Council**  
Thru: **George Purefoy**, City Manager  
From: **Frances Justus**, Tax Assessor/Collector  
CC: Curtis Hawk, Jason Gray  
Date: 3/16/2001  
Re: End of Month Tax Report

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### Report Summary:

This report is tracking the current and delinquent tax collections for the year 2000.

### Comparative Data:

The current 2000 levy is \$11,465,174 and is 101.43% of the beginning levy for the year. The 1999 levy at this same date was \$7,998,391, 1998 was \$5,612,564, and 1997 was \$4,881,711.

At the end of February the tax office has collected \$10,743,428 of the \$11,465,174 due the city for 2000 leaving 6.29% or \$721,746 still to be collected. During February we collected \$380,856 or 3.32% of the 2000 levy. At the end of February our office had collected 93.71% for the current year.

In the year 1999 on this date we had collected 94.61% for the year and for the month of February we collected 2.35%. For the previous year, 1998, we collected 2.32% for the month and 94.36% for the year. In 1997 we collected 1.78% for the month and 94.2% for the year.

For the month of February 1999 we collected \$187,623, in 1998 we collected \$130,222, and in 1997 we collected \$86,534 compared to the \$380,856 we collected this February for the year 2000.

We have collected \$758,493 of the \$796,315 due the TIF accounts, leaving a balance due of \$37,822.74. Supplemental Roll #4 & 5 added new value to the TIF. Rollbacks collected during the month were \$62,155 and for the year rollbacks collected total \$196,463.57.

### Report Analysis:

We are .90% behind the year 1999 in our current collection rate. Again, we see more homeowners paying their own taxes, and paying them later than mortgage companies would. We are still having several people walk in each day to pay their

taxes and still receive tax payments in the mail each day. In reviewing over the delinquent 2000 tax roll there are still many individual taxpayers who have not paid their taxes. Four business centers have not paid taxes yet which accounts for around \$53,000. Many accounts have until April 1 to pay supplemental bills to the 2000 taxes that you approved in supplemental #4 and #5. These totals are included in this report but do not go delinquent until April 1. Levy owed by just one of these taxpayer's totals \$108,813.35.

**Supporting Documents:**

City of Frisco Monthly Tax Report for the Month of February 2001

**Staff Recommendation:**

For your information we mailed out 2000 delinquent tax statements February 21<sup>st</sup>. We also mail out each month tax statements to any account that has had an ownership and/or address change and have taxes due. This information comes to us via tape from the Collin County Appraisal District. In case you are ask by a delinquent taxpayer, the property tax code states: "...failure to send or receive the tax bill required by this section does not affect the validity of the tax, penalty, or interest, the due date, the existence of a tax lien, or any procedure instituted to collect a tax." Sec. 31.01 (g). A letter of explanation was mailed with the delinquent tax statement, as was a copy of this section of the code. Our department does everything it can to get tax statements to the people who need to pay them before they go delinquent.

Thank you for your consideration of this item, if I can be of any support, please contact me at (972) 335-5555 x130 or by email at FJustus@ci.frisco.tx.us.

**CITY OF FRISCO MONTHLY TAX REPORT  
FOR THE MONTH OF FEBRUARY 2001**

<b>CURRENT TAX ROLL</b>	<b>2000</b>	<b>%</b>	<b>1999</b>	<b>1998</b>	<b>1997</b>
Original Tax Roll	\$3,055,106,192	100.00			
Adjustments to Date #4&5	\$ +17,618,668	+ .58			
Revised Tax Roll as 3/1	\$3,098,694,905	101.43	2,146,066,855	1,505,920,125	1184881381
Original Tax Levy	\$ 11,303,896	100.00			
Adjustments to Date #4&5	\$ +65,189	+ .58			
Revised Tax Levy as 3/1	\$ 11,465,174	101.43	7,998,391	5,612,564	4,881,711
Collections for Month	\$ * 380,856	3.32	187,623	130,222	86,534
Total Collections to Date	\$ * 10,743,428	93.71			
Taxes Unpaid	\$ * 721,746	6.29			
<b>Delinquent Tax Roll</b>					
Balance 09/30/00	\$ 93,258	100.00			
Adj. To Date #14&15, 1999	\$ - 420	-.45			
Revised Tax Roll as of 3/1	\$ 84,296	90.39			
Collections for Month	\$ 3,904	4.63	3,673	2,440	9,418
Total Collections to Date	\$ 31,726	37.64			
Taxes Unpaid	\$ 52,570	62.36			
P & I	\$ 27,421		12,109	9,156	10,398
Attorney Fees	\$ 774		698	612	2,146
<b>ROLLBACK TAXES</b>	\$ 62,155				
<b>TOTAL COLLECTION</b>	<b>\$ 412,955</b>		<b>204,104</b>	<b>142,429</b>	<b>108,497</b>

I, Frances Justus, do swear that this accounting report is true and correct. Sworn by me this the 12th day of March, 2001.

\* Includes TIF collections of \$758,493 Unpaid TIF balance is \$37,8231

Frances Justus, RTA Tax A/C \_\_\_\_\_

Attest: \_\_\_\_\_

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Files\OLKA\november 1998 eom.doc

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Files\OLKA\november 1998 eom.doc





## Governance Monitoring Staff Report

To: **Honorable Mayor Seei and the Frisco City Council**  
Thru: **George Purefoy**, City Manager  
From: Mack Borchardt, Fire Chief  
CC:  
Date: 3/16/2001  
Re: Fire Department Summary Report

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### **Report Summary:**

The Frisco Fire Department responds to a variety of calls for service. A call may require a single ambulance or multiple fire trucks to mitigate an emergency. The monthly report allows us to review calls by type and analyze the responses for adequate personnel and equipment.

### **Comparative Data:**

February 's report indicates a sixty three percent increase (63%) in call volume compared to February of 2000.

### **Report Analysis:**

The report indicates a steady increase in call volume with a slight decrease in structure fires and grass fires for the month of February.

### **Supporting Documents:**

Frisco Fire Department monthly summary report.

### **Staff Recommendation:**

No recommendations at this time.

Thank you for your consideration of this item, if I can be of any support, please contact me at 972-335-5525 or by email at [Firechief@friscofire.com](mailto:Firechief@friscofire.com).

### **Frsico Fire Department Monthly**

	February 2001	February 2000
Structure Fires	01	4
Vehcile Fires	3	2
Grass Fires	2	5
Smoke/Alarm Investigation	54	24
Motor Vehicle Accident	38	15
Medical Calls	126	93
Mutual Aid (Fire)	2	1
Mutual Aid (EMS)	5	0
*Other	42	30
<b>Total Alarms</b>	<b>273</b>	<b>174</b>
*Other includes gas leaks	Lock-ins, Public Assist,	Carbon Monoxide Investigations
Fire Company Inspections	107	55
*Lectured/Presentations	3	3
*Special Events	9	9
Total Audience	100+	300+

\* Lectured /Presentations inlcudes: Monthly CPR classes, first aid classes, and public education events.

\* Special Events includes: Birthday parties and scheduled station tours.